



## City of Franklin, Virginia Electoral Board

Gary Wyse - Chairman; Doris Artis - Vice Chairman and Purlie E. Banks - Secretary.

### FINAL MINUTES

**Location of Meeting:** Franklin Emergency Services  
100 South Main Street  
Franklin, VA 23851

**Date:** March 31, 2022

**Members in Attendance:** Gary Wyse, Doris Artis, Purlie E. Banks,

**Visitor:** Jennifer Maynard, General Registrar

Gary Wyse, Chairman, called the meeting to order at 12:55 pm on the above date.

Gary Wyse moved to adopt the written agenda. Doris Artis seconded it. Per Jennifer Maynard, under "Review Less Checklist Items Not Met by City's IT Department, it should state "EB's Plan of Action and EB's Milestones." Correction noted. The agenda passed unanimously.

Jennifer Maynard stated that last year we met 60.51% of our goal and this year we have met 70.35% of our goal. The City of Franklin recently hired an IT person, and he is working extremely hard on IT Cyber Security. Per Purlie E. Banks, she attended a District meeting on September 04, 2021, and Assura, Inc. was present. The representative stated that their company could help the general registrars with cybersecurity compliance issues. Ms. Banks suggested that we contact Assura, Inc. to assist us in understanding what we should be doing. It did not meet with the Board's approval. Ms. Banks, also, asked what type of testing do the City of Franklin do? The answer was phishing. Gary Wyse suggested that we read each component and discuss it. As the information we were discussing was confidential, Purlie E. Banks moved that



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we adjourn into closed session. Doris Artis seconded it. The motion passed unanimously.

While in closed session, Gary Wyse had to leave; therefore, Doris Artis and Purlie E. Banks continued reviewing the checklist. Upon completing "LESS" checklist, Purlie E. Banks moved that we reconvene to open meeting. Doris Artis seconded it. Motion passed unanimously. As there was no other business to discuss on the agenda, the meeting adjourned at 3:40 pm.

Humbly submitted

A handwritten signature in cursive script that reads "Purlie E. Banks".

Purlie E. Banks

Secretary